

**RECORD OF PROCEEDINGS
MADISON FIRE DISTRICT BOARD OF TRUSTEES
REGULAR SESSION**

02-21-2024

CALL TO ORDER @ 19:02 pm

ROLL CALL - Roll call done; all members present.

PLEDGE OF ALLEGIANCE - The pledge was recited by all.

REGULAR SESSION:

APPROVAL OF MINUTES

The January 17, 2024 Reorganization Session minutes and Regular Session minutes were presented.

Motion made to approve the Reorganization & Regular Session minutes by: Mr. Wayman
Seconded by: Mr. Adams ROLL CALL: All ayes

BILLS & PAYROLL - January, 2024

Bills (\$234,122.44) and Payroll (\$140,708.83) for a total of \$374,831.27 are motioned for acceptance and payment.

Ms. Clapp shared that the bills include larger payments for the following: HSA accounts (\$52K), BWC Grant Equipment, MMO was paid 2 times this month, BWC payment of \$31K, and the chase vehicle equipment (\$14K).

Motion made to approve bills and payroll as presented by: Mr. Gauntner
Seconded by: Mr. Lee ROLL CALL: All ayes

FINANCIAL REPORT - January, 2024

Ms. Clapp provided a summary of the January, 2024 Revenue and Expenditures (Fund Summary Reports).

Ms. Clapp explained that employee wages are being paid from the EMS fund until the budgeted amount of \$600K is depleted (approx. May). She also shared that the RITA payment was withdrawn this month. Voids were due to a result of payroll changes.

Ms. Clapp also shared that a Records Retention meeting needs to be scheduled. She recommends that it be held immediately prior to the next regularly scheduled meeting. All in attendance agreed to the recommended date. Meeting set for March 20, 2024 at 18:45.

OPENING PUBLIC PORTION - None.

LEGAL COUNSEL

Mrs. Dame stated there will need to be an executive session after all other business to discuss personnel - performance/compensation per ORC 121.22 (G)(1) as reflected on the agenda.

COMMITTEE REPORTS - None to report.

OLD BUSINESS - None

NEW BUSINESS

Resolution #24-03 - A Resolution Authorizing the Purchase of Extrication Equipment (a 2nd set).

Motion to accept Resolution #24-03 made by: Mr. Wayman
Seconded by: Mr. Adams

ROLL CALL: All ayes

Resolution #24-04 - A Resolution Authorizing the Renewal of the Medicount Management Billing Agreement for a Period of March 8, 2024 - March 7, 2028.

Motion to accept Resolution #24-04 made by: Mr. Gauntner
Seconded by: Mr. Wayman

ROLL CALL: All ayes

Resolution #24-05 - A Resolution Authorizing the Utilization of National Diagnostic Services, Inc. (NDS) as a Provider for Annual Wellness & Occupational Health Services.

Chief Meister explained that the pricing is for on-site physicals and can include cancer screenings if desired. He stated NDS is cost effective compared to the pricing obtained from UH to do physicals through their facilities.

Motion to accept Resolution #24-05 made by: Mr. Adams
Seconded by: Mr. Wayman

ROLL CALL: All ayes

CHIEF'S REPORT

Anniversaries: Fiscal Officer, J. Clapp - 9 years.

Financial: EMS revenue is 11.7% of yearly projection while tax revenue is 0.8% of budgeted collection YTD.

Staffing: Continues to do well. February is the last month before the full time vacation bank resets so there are members using what they have left. Two members recently returned from medical leave so are almost at full staffing level. Two of the recent new hires have completed their paramedic training and are slated to take their registry test. One member is currently enrolled in a fire instructor course.

Volume: The District responded to 351 calls for service in January. We endured a couple of significant storms which tend to boost call volume from time to time.

Inspections: Remain on-going. New report format contained in the meeting folders. Captain Sopko continues to work through the new system issues and adjust to the new look/functionality.

Vehicles: The new engine has been delivered and crews have been working to get it ready to be put into service. All are welcome to look at it after the meeting.

Unit #2110 (as well as some other items) will be surplus soon along with one of the 2007 engines. They were both sent to Countryside for evaluation to determine which is the best to keep as a backup. The officers elected to retain #2113 and have necessary engine repair work done. It is currently at Cummings and repairs are expected to be approximately \$20K.

Buildings: The St. #2 barn gym and is almost complete, just needing some finishing touches. Equipment is en route and expected delivery within the next couple of weeks.

Other: Dr. Garlisi (MFD Medical Director) will be visiting staff and teaching on February 28th. The UH (LH) Foundation provided training on the Airtraq laryngoscope device. We are working on a grant for the airpacks as they are coming to the end of their lifecycle. The district continues to bolster training opportunities. A human trafficking course on what to look for is coming soon. There is a pre-construction meeting for the Route 20 widening on February 26th at 1:00 pm (virtual).

Chief Meister said in closing that collaboration with local and county agencies continues to prepare for the eclipse on April 8th since it will pass directly over Madison.

CLOSING PUBLIC PORTION - None.

EXECUTIVE SESSION

Chairman Donaldson announced that he would now entertain a motion to break into executive session to discuss personnel - performance/compensation, per ORC 121.22 (G)(1). Motion to convene to Executive Session made at 19:30 pm by: Mr. Adams

Seconded by: Mr. Wayman

ROLL CALL: All ayes

The Regular Session reconvened at 19:43 pm

Ms. Dame shared that the Board would like to bring to the table **Resolution #24-06 - A** Resolution Authorizing Additional Compensation (increase of 2%) to Chief Justin Meister.

Motion to accept Resolution #24-06 was made by: Mr. Adams

Seconded by: Mr. Anderson

ROLL CALL: All ayes

CLOSING BOARD COMMENTS

Mr. Gauntner asked Chief Meister if there have been any additional discussions with UH regarding staffing a squad at MFD. Chief Meister stated that he has not been contacted to have any further discussion. Mr. Gauntner asked what the call volume to the UH Urgent Care has been to which Chief Meister and Captain Sopko both replied that it is sporadic. Sometimes

days go by with zero calls to their location and then others the crews are there several times within a short timespan.

Mr. Wayman asked if there was any update on Captain Henry. Chief Meister stated that he is doing better and resting at home for the rest of the week.

Mr. Lee asked Chief Meister if the alarm at WalMart was a false alarm. Captain Sopko explained that when there are significant temperature increases it activates the alarm/sprinkler system in the garden center (due to all the melting ice in the lines).

Mr. Adams asked if the recent hiring has been sufficient to ensure appropriate staffing/coverage. Chief Meister stated that he believes it has. He also asked if the promotionals have all been completed. Chief Meister mentioned that the last Lieutenant's promotion will take place at the March meeting.

ADJOURNMENT

There being no further business, a motion to adjourn was made @ 19:48 by: Mr. Gauntner
Seconded by: Mr. Lee ROLL CALL: All ayes

Accepted and approved: March 20, 2024



Attest: Joanne Clapp, Fiscal Officer



Dan Donaldson, Board Chair