

**RECORD OF PROCEEDINGS  
MADISON FIRE DISTRICT BOARD OF TRUSTEES  
REGULAR SESSION**

**01-17-2024**

**CALL TO ORDER @ 7:05 pm**

**ROLL CALL:**

\*Roll call was done at the beginning of the 2024 Reorganization meeting which was held immediately prior to the regular session.

**PLEDGE OF ALLEGIANCE** - The pledge was recited by all.

**REGULAR SESSION**

**APPROVAL OF MINUTES**

The November 15, 2023 Regular Session minutes were presented (no quorum reached at the December 20, 2023 meeting).

Motion made to approve the Regular Session minutes by: Mr. Adams

Seconded by: Mr. Anderson

ROLL CALL: All ayes

The December 20, 2023 Regular Session minutes were presented for approval.

Motion made to approve the Regular Session minutes by: Mr. Adams

Seconded by: Mr. Wayman

ROLL CALL: Gauntner abs; 5 ayes

**BILLS & PAYROLL - December, 2023**

Bills (\$752,296.86) and Payroll (\$400,434.61) for a total of \$1,152,731.47 are motioned for acceptance and payment.

Motion made to approve bills and payroll as presented by: Mr. Wayman

Seconded by: Mr. Anderson

ROLL CALL: All ayes

**FINANCIAL REPORT - November & December, 2023**

Ms. Clapp, Fiscal Officer was absent from the December meeting so she provided summaries of both the November and December 2023 Revenue and Expenditures (Fund Summary Reports).

Ms. Clapp explained that in December there were several extraordinary expenses including the following: payment for the new fire engine, payment for both the promotional and full-time testing, HVAC heaters at St. #2, equipment and hose for the new engine, and helmets for the new hires and promotions.

Ms. Clapp also shared that a Records Retention meeting will need to be scheduled in the near future.

**OPENING PUBLIC PORTION** - None.

**LEGAL COUNSEL**

Mrs. Dame thanked the Board for her re-appointment. She also reminded the Board that she emailed an evaluation form to all for the review of Chief Meister. All are to complete and return to her no later than January 31, 2024. Mrs. Dame will compile the responses and the evaluation will be conducted in an executive session at the end of the February meeting.

**COMMITTEE REPORTS** - None to report.

**OLD BUSINESS**

**Resolution #24-01-** A Resolution Authorizing the Purchase of Extrication Equipment.

Chief Meister reminded all that the current equipment is about 20 years old. The new equipment will be much lighter and more efficient. This will eliminate the need for multiple trips between the engine and the victim's vehicle when usage is necessary. This could make a difference in the outcome for the patient and will certainly be a benefit to the duty crews.

Mr. Gauntner asked for confirmation as to what the equipment is used for. Chief Meister explained that it is used to extract victims from vehicles when not able to open the doors etc. due to damage.

Motion to approve Resolution #24-01 was made by: Mr. Adams

Seconded by: Mr. Anderson

ROLL CALL: All ayes

**NEW BUSINESS**

**Resolution #24-02 -** A Resolution Authorizing Renewal of VFIS Accident & Sickness policies February 1, 2024.

Mrs. Dame shared that both policies have decreases in premiums over 2023.

Motion to accept Resolution #24-02 made by: Mr. Gauntner

Seconded by: Mr. Wayman

ROLL CALL: All ayes

**CHIEF'S REPORT**

There are no member anniversaries to share this month.

**Financial:** EMS revenue is 111.3% of yearly projection while tax revenue is 108.7% of budgeted collection YTD.

**Staffing:** Continues to have some overtime due to staff being out on injury/illness. The schedule is beginning to see less overtime due to the addition of the three (3) full time members hired in December.

**Volume:** The District responded to 3720 calls for service in 2023 (3659 calls in 2022). Growing pains associated with the new reporting system are being worked through (new system as of 01/01/2024).

**Vehicles:** The new engine delivery is still slated for mid/late January, 2024. The chase vehicle has been outfitted with lights and sirens and was put in service today.

**Buildings:** The finishing phase continues on the St. #2 barn gym. It was on hold for a couple of weeks while preparations were underway for Lt. Van Kramer's funeral. Expect work to pick back up the last week of January.

Chief Meister said in closing that it has been a rough month for all and that everyone has just been outstanding. He thanked the Board and all District members for their efforts to give Lt. Van Kramer the best send-off possible. He received several compliments from community members on how the District presented itself during this difficult time and at the service. He added that their professionalism and empathy towards each other and Al's family has been nothing short of exemplary.

**CLOSING PUBLIC PORTION** - None.

**CLOSING BOARD COMMENTS**

Mr. Anderson thanked all for the outstanding work done in 2023 and working as a team. He is hopeful that 2024 will bring no major events/illness.

Mr. Wayman shared that he attended Lt. Van Kramer's funeral and he was very impressed with the mass as well as the service that all the fire service members provided as all others exited the church. He stated that there was support from many other departments, not just Madison. He feels that Lt. Van Kramer had a very good send-off. Mr. Anderson seconded the sentiment.

Mr. Adams stated that he agrees with what everyone has already said. He added that unfortunately the fire service is very good at what they do in these circumstances. "As a police officer, it is very moving to see them in action." He said that the police side all comes together in times of need as well, but it's a very unique thing to see when the fire service does it. "All did a very good job!"

**ADJOURNMENT**

There being no further business, a motion to adjourn was made @ 19:30 by: Mr. Lee

Seconded by: Mr. Wayman

ROLL CALL: All ayes

Accepted and approved: January 17, 2024

  
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Attest: Joanne Clapp, Fiscal Officer

  
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Dan Donaldson, Board Chair