

2024 REORGANIZATION

CALL TO ORDER @ 6:45

ROLL CALL x Mr. Adams x Mr. Gauntner x Chief Meister
 x Mr. Anderson x Mr. Lee x Joanne Clapp
 x Mr. Donaldson x Mr. Wayman x Stacy Dame

NOMINATIONS: Mr. Gauntner called for nominations as follows:

CHAIRMAN – Chairman to be from the Village for 2024. Nomination for Mr. Dan Donaldson made by: Mr. Adams
Seconded by: Mr. Lee

ROLL CALL: All ayes

VICE CHAIRMAN – Vice Chairman to be from the Township for 2024. Nomination for Mr. Pete Wayman made by: Mr. Anderson
Seconded by: Mr. Gauntner

ROLL CALL: All ayes

As the newly appointed Chair, Mr. Dan Donaldson took control of the meeting.

Motions Required For The Following 2024 Reorganization Business:

Note: Current status of motion is in parentheses.

- A) Motion for Regular Fire Board Meetings** to be held (the third Wednesday of each month at 7:00 pm. Meetings will be held in person, and any Special meetings are to be held at the location designated when scheduled).

One meeting to be held at St. #2 to review any maintenance issues and to familiarize the Board of Trustees with building issues at St. #2.

Motion to approve Regular Board Meeting Day/Time made by: Mr. Adams

Mr. Gauntner questioned if the Board would like to keep the St. #2 meeting in July or August as done in years past - all in agreement.

Seconded by: Mr. Anderson

ROLL CALL: All ayes

- B) Motion to establish the eleven holidays** for the non-bargaining, full time employees for 2024, and are subject to notice if not taken on that day:

New Year’s Day - Martin Luther King Day- President’s Day - Memorial Day - Juneteenth - Independence Day - Labor Day - Veteran’s Day - Thanksgiving Day - Friday after Thanksgiving - Christmas Day

Motion to approve Holidays for 2024 as listed above made by: Mr. Wayman

Seconded by: Mr. Lee

ROLL CALL: All ayes

C) A Motion is required to continue in effect, at current status, the following (11) points of business:

- 1) To establish a Records Committee, which is required to meet at least once a year; members to consist of (Chairman, Vice-Chairman, Fire Chief, Fiscal Officer and District Administrative Assistant.)

Motion to approve Records Committee as listed above made by: Mr. Lee

Seconded by: Mr. Wayman

ROLL CALL: All ayes

- 2) To establish an Audit Committee for the purpose of review of the audit procedure and actual audit reports. Committee to include (Chairman, Vice-Chairman, Fiscal Officer and legal and bank professional(s) as requested.)

Motion to approve Audit Committee as listed above made by: Mr. _____

Seconded by: Mr. Wayman

ROLL CALL: All ayes

- 3) To establish a Full-Time Labor Management and Health Insurance Committee, members consist of (Two Fire Board Members (Mr. Gauntner & Mr. Lee) and Fire Chief; Meetings to be scheduled quarterly.)

Motion to approve Full-Time Labor Management & Health Insurance Committee members as above made by: Mr. Lee

Seconded by: Mr. Wayman

ROLL CALL: All ayes

- 4) To establish a Part-time Labor Management Committee, members to consist of (Two Fire Board Members (Mr. Gauntner & Mr. Lee) and Fire Chief; Meetings to be scheduled every four months.)

Motion to approve Part-Time Labor Management Committee made by: Mr. Lee

Seconded by: Mr. Anderson

ROLL CALL: All ayes

- 5) To establish a Finance Committee - Bond Debt, Refinancing Options, Investment Opportunities, members to consist of (Two Fire Board Members (Mr. Anderson & Mr. Adams), Fire Chief, Fiscal Officer and Bond Counsel; Meetings to be scheduled as needed.

Motion to approve Finance Committee members as listed above made by: Mr. Gauntner

Seconded by: Mr. Wayman

ROLL CALL: All ayes

- 6) Board member pay per year for meetings to be (an annual maximum of \$450.00 per Ohio Revised Code 505.37.1 – to be paid Monthly).

Motion to approve Board member pay as listed above made by: Mr. Wayman

Seconded by: Mr. Lee

ROLL CALL:

All ayes

- 7) All part-time and full-time District Firefighters are to (continue at current pay and status per contract.)

Motion to approve continuation of current pay and status for all part-time and full-time District Firefighters made by: Mr. Adams
Seconded by: Mr. Anderson

ROLL CALL: All ayes

- 8) The established pay period for various classifications as of (January 1, 2024) is (Bi-weekly.)

Motion to approve established pay period as listed above made by: Mr. Gauntner
Seconded by: Mr. Wayman

ROLL CALL: All ayes

- 9) (Continue) with the purchase order procedure.

Motion to approve continuation of current purchase order procedure made by: Mr. Adams

Ms. Clapp clarified the process as either a blanket purchase order or as approved by the Board.

Seconded by: Mr. Anderson

ROLL CALL: All ayes

- 10) (Continue in effect), the Madison Fire District Rules and Regulations.

Motion to approve the continuation of the District Rules and Regulations made by: Mr. Wayman
Seconded by: Mr. Anderson

ROLL CALL: All ayes

- 11) To authorize Chief Meister to negotiate and settle EMS billing charges with insurance carriers for 2024. All settlements are to be reported at the monthly Fire Board meetings. Said authorization will be reviewed annually at the Reorganization meeting.

Motion to approve Chief Meister to negotiate and settle EMS billing charges as above made by: Mr. Adams

Mr. Lee asked when the Medicount contract is due for renewal. Chief Meister shared he just received a new four (4) year proposal this week and will be negotiating with them. The expiring contact gives them 6.75% of monies collected; the new agreement proposes 7.25%. He will negotiate with them and keep all apprised.

Seconded by: Mr. Lee

ROLL CALL: All ayes

D) A Motion is required to continue in effect, at current status, the following (5) points of business:

- 1) Fire Chief is to continue (*per contract terms*).

Motion to approve continuation of Chief Meister's employment per the contract made by: Mr. Anderson

Seconded by: Mr. Wayman

ROLL CALL: All ayes

- 2) Fiscal Officer is to continue at (\$15,500) annually.

Motion to approve annual salary for Ms. Clapp made by: Mr. Gauntner

Seconded by: Mr. Anderson

ROLL CALL: All ayes

- 3) Re-appointment of Stacy Dame of Stacy Dame Law Offices as Fire District Legal Counsel at a rate of (\$150.00) per hour for hours exceeding ten (10) hours per month, and a monthly retainer of (\$1,200.00).

Motion to re-appoint Mrs. Dame as legal counsel made by: Mr. Anderson

Seconded by: Mr. Lee

ROLL CALL: All ayes

- 4) Set the rate for special meeting notification to persons requesting same for (\$10.00 per year.)

Motion to approve the rate for special meeting notification as listed above made by: Mr.

Wayman

Seconded by: Mr. Gauntner

ROLL CALL: All ayes

- 5) Administrative Assistant is to continue at \$22.00/hour.

Motion to approve continuation of pay rate as listed above for Mrs. Hogya made by: Mr. Adams

Seconded by: Mr. Lee

ROLL CALL: All ayes

2024 REORGANIZATION MEETING IS CONCLUDED.

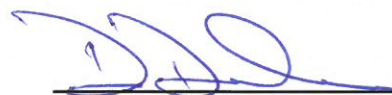
Motion to adjourn @19:05 made by: Mr. Wayman

Seconded by: Mr. Adams

ROLL CALL: All ayes

Accepted and approved: February 21, 2024


Attest: Joanne Clapp, Fiscal Officer


Mr. Dan Donaldson, Chair